



Warehouse Administrator

Runcorn

The REHAU Group is a unique and diverse family of eight strong Subgroups consisting of REHAU Interior Solutions, REHAU Building Solutions, REHAU Window Solutions, REHAU Industrial Solutions, REHAU New Ventures, the Meraxis Group, RAUMEDIC and the services division REHAU Global Business Services. Each focuses on the specific needs of their target groups with their individual competencies. This industry and trade specific focus enables each of the companies to lead in their respective markets and, at the same time, to complement each other within the REHAU Group to successfully engineer progress and enhance lives together. More than 20,000 employees at 190 locations worldwide apply their expertise and innovative capabilities to ensure the continuous growth of our independent privately held company. REHAU is the place to build a career, so why not join our team and contact us today!

Your role:

We are looking for a Warehouse Administrator to join our Runcorn Logistics Centre. Your responsibilities will include:

- Liaising between our Third Party Logistics Provider and the wider REHAU Group, including Sales and Planning Departments;
- QC checking for the factory and business units;
- Supporting the stillage controlling functions and NDC Manager;
- Daily usage of current WMS and Excel;
- Daily correspondence with GI departments for any 3rd party issues;
- Handling all daily courier requirements;
- Communication with business units for quality issues (i.e. colour checks, production errors);
- Monitoring Stock movements on WMS and providing analysis of stock levels;
- Organising and monitoring customer and factory returns;
- Providing daily analysis of consolidation process;
- Stocktake process and workflow.

Your profile:

The ideal candidate will:

- Have experience in a similar role;
- Have an analytic approach;
- Able to work in a small team in a role with a high level of autonomy;
- Have excellent proficiency in Microsoft Excel;
- SAP Warehouse knowledge (desirable).

Interested?

Please send your CV to recruitment@rehau.com

Closing Date: Sunday 12th October 2025 www.rehau.uk

