



Local Buyer- Part Time (19 hours per week)

Based in Ross-on-Wye, Herefordshire or Irlam, Manchester

REHAU is the premium worldwide brand for polymer-based innovations and systems in construction, automotive and industry. From furniture to windows to aircraft, you encounter our systems every day, without noticing them. While they may be invisible, their benefits are always around us. More than 20,000 employees at 170 locations worldwide apply their expertise and innovative capabilities to ensure the continuous growth of our independent privately-held company. REHAU is the place to build a career, so why not join our team and contact us today!

Your Role

Reporting to the Purchasing Manager-UK & ZA, we are looking for a part time Local Buyer to successfully support the Window Solutions Division in the local execution of their strategy, growth and innovation, especially in the area accessories push and smart Window Solutions. Key responsibilities will include:

- Executing purchasing strategies
- Executing local sourcing activities by managing country demands and supporting strategic initiatives
- Managing queries and offer commercial evaluation
- Responsible for order processing (Procure to Pay process)
- Master data and information management – Vendor Master, Credit Applications, NDA, EE, ALN, AROH and Spider
- Processing of requisitions and requests for pricing, information, proposals, quotations in the relevant system
- Supplier / data research and negotiations
- Analysing offers (price comparison, excel adjudication sheets, assessments etc)
- Maintaining supplier master data in the purchasing system

Your Profile

The ideal candidate will possess the following:

- Knowledge of purchasing processes (focus: S2C/P2P), sourcing, negotiation techniques, contract management, operational procurement
- Previous experience in a similar role (essential)
- Previous experience in SAP
- Numerate
- Analytical
- Proficient in Microsoft packages, especially Excel
- Investigative mindset
- Able to influence stakeholders
- Excellent communication skills
- Good attention to detail
- Educated to Degree standard or CIPS qualification at a minimum

Interested?

Please send your CV to recruitment@rehau.com

www.rehau.uk

